

The Autism Resource Centre, a community based, non-profit organization in Regina, has an opening for a temporary full-time position as a Summer Program Director for their 7-12 and 13+ camp. ARC's Summer Camp maintains a 1:1 ratio of staff to campers at all times throughout the day. Many of the individuals attending our camp require a high level of support. The director should be confident in using a variety of strategies to maintain the safety of all staff and campers when challenging behaviours arise.

The applicant should have knowledge of Autism Spectrum Disorder as well as experience in the area. The individual will be required to work alongside the Assistant Director to plan all aspects of the summer camp including the hiring and training of Summer Program staff. Strong planning and organizational skills are required as you must meet with parents, teachers, and clinicians of each individual attending camp in order to create individualized program plans as well as setting up, cleaning and maintaining the rented facility and equipment. The applicant must be adaptable and be able to keep up with high-energy campers and a busy schedule of events.

A high level of professionalism should be maintained at all times as you will be required to oversee a staff of 25; this includes running staff meetings, providing feedback, managing requests for time off, etc. while following all policies and procedures in place to ensure camper safety is maintained.

TERMS/QUALIFICATIONS:

1. Degree in human services field including but not limited to: Social Work, Psychology, Education, Kinesiology or Nursing.
2. Requires a consistent commitment to working Monday-Friday from May 1 to Aug 30. Some flexibility in hours is expected to accommodate meeting times. Must have a valid drivers license with access to a vehicle.
3. A Criminal Record Check is required and needs to be submitted before start date of employment. First Aid and CPR-C Certification is required.